



March 1, 2020

Re: Important Partnership Announcement from South Coast Property Management, Inc. and Tritz Professional Management Services, Inc.

Dear Board Members:

After 33 years serving community associations and 17 years as Principal of South Coast Property Management, Inc. it is with great pleasure that I announce a partnership between Tritz Professional Management Services, Inc. and South Coast Property Management. After exploring several different opportunities, I have chosen Tritz Professional Management Services, Inc. (TPMS, Inc.) because of its successful history serving Orange County communities for over 40 years, strong dedication to customer satisfaction, and the multiple benefits our partnership will bring to our clients. Combined, our companies have over 73 years' experience specializing in managing communities like yours.

Some of the primary benefits to you will be:

1. All financials will be done in house. This will increase the level of personalized service you have become accustomed to with South Coast Property Management.
2. Increased collaboration amongst experienced managers. This will bring additional resources, ideas and solutions to all of the associations managed.
3. More in house employees to increase the unique individual customization of management for all associations.

South Coast's team (Gricelda, Leslie and Tamara) and I will be key members of the blended company's strategy, so your community's history will be preserved as we merge with TPMS, Inc.'s systems, allowing us to leverage our skills and experience while enhancing TPMS, Inc.'s client satisfaction legacy. We are committed to and anticipate a smooth and seamless transition.

Tritz Professional Management Services, Inc. is a very experienced company operated by David and Rob Tritz, headquartered in Santa Ana. Both companies are active members of the Community Associations Institute (CAI) and California Association of Community Managers (CACM) ensuring that all property managers receive certification and continuing education. In the coming months, David and/or Rob Tritz will be attending all board meetings to assure your goals are met.

Additional billing and payment information will be provided shortly with multiple ways to pay, including online. If you have any questions regarding your account, please contact us at scott@southcoastpm.com or dtritz@tpms.net.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott D. Smith".

Scott D. Smith, Owner
South Coast Property Management, Inc.

A handwritten signature in black ink, appearing to read "David Tritz".

David Tritz, Owner
Tritz Professional Management Services, Inc.